



Parish Council of Bournmoor

**Annual General Meeting of Bournmoor Parish Council**

**Wednesday 19<sup>th</sup> May 2021 at 7.00pm**

**Present** - Cllr Robinson, Cllr Armstrong, Cllr Holland, G Oliver (Clerk, minuting), Cllr Nelsey, Cllr Brady, Cllr Tait, Cllr Willoughby

**Guest** – Cllr Bell (DCC), Cllr Heaviside

1. **Chairmans Introduction/Apologies for Absence** – Cllr Tait advised that following a process agreed by BPC, each Chair has a period of office for 2 years, before stepping aside and letting a new nominated Councillor take up the reins as Chair and that his 2 year period in this role has now lapsed. Cllr Tait advised that he would like to thank all present for their support and enthusiasm during a difficult period, especially following the loss of the previous clerk Paul Griffin and councillor Malcolm White, and in addition had lost Steve Levitt through ill health. He was pleased that Gillian had stepped into the clerk role and would help keep the Parish on the right lines. Cllr Tait also advised he was proud of how the council had managed through covid, with zoom meetings or with social distancing in place,

No apologies were received.

2. **Minutes of 2020 AGM** – the agreement to the 2020 AGM minutes were proposed as correct by Cllr G Armstrong and seconded by Cllr Holland, and agreed unanimously by the Council and were therefore signed off on behalf of all the council by Cllr Tait.
3. **Election of Chair and Vice Chair** The Clerk chaired this agenda item and sought nominations for the post of Chair and Vice-Chair. Cllr Robinson was proposed by Cllr Tait for the Chair position of BPC, seconded by Cllr Armstrong, and was unanimously voted in and agreed by all.

Cllr Nelsey was proposed by Cllr Armstrong for the Vice-Chair position of BPC, seconded by Cllr Tait, and was unanimously voted in and agreed by all.

4. **Signing of Declarations of Office** - the signings of the Declarations of Office took place.
5. **Annual Wage Review (Clerk)** – It was agreed to defer the wage review of the clerk, until information was received from CDALC about any pay agreements.
6. **Account Balances** – The Clerk advised that the End Of Year Balance for BPC as of 31 March 2021 was £38348.54. End of Year AGAR Paperwork would now be prepared and externally audited, prior to submission to the Local Council.
7. **Standing Order**

Cllr Robinson and the Clerk had prepared separate updated Standing Orders for BPC. The documents would be reviewed and agreed into 1 document for BPC.

**Next Annual General Meeting: May 2022.**